



Environment Committee

11 January 2018

Title	School Permit Scheme
Report of	Chairman of the Environment Committee
Wards	Childs Hill, Underhill, West Hendon, Finchley Church End
Status	Public
Urgent	No
Key	No
Enclosures	Appendix A: Survey Results, Zone BX Appendix B: Survey Results, Zone C Appendix C: Survey parameters, Zone WH1 Appendix D: Survey parameters, Zone C1 Appendix E: Survey parameters, Zone CE
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Summary

This report sets out the details of the application by the following schools to join the School Permit scheme for staff in reference to the conditions agreed by the May 2017 Environment Committee.

School	Ward	Zone	Survey Status
Wessex Gardens Primary School	Childs Hill	BX	Complete
St Catherine's RC Primary School	Underhill	C	Complete
Beis Soroh Schneirer	West Hendon	WH1	Outstanding
All Saints CoE Primary School	Childs Hill	C1	Outstanding

Pardes House Primary School	Finchley Church End	CE	Outstanding
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It provides recommendations for the acceptance of the application subject to certain conditions regarding the maximum number of permits and areas in which the permit holders may not park, and the results of parking demand surveys where outstanding.

Recommendations
1. That the Environment Committee note the outcome of the surveys conducted in zones C and BX and the details of planned surveys in Zones CE, WH1 and C1.
2. That subject to the condition set out below, the committee approve the issue of school permits to allow staff at the listed school to park in permit bays for the applicable zone while the holder is carrying out school duties or travelling for the purpose of carrying out school duties, subject to the conditions agreed at the Environment Committee of 11 May 2017.
3. That the Committee agree that the condition referred to above should be: That the parking survey should show that demand at the busiest surveyed time should not exceed 85% of the total number of resident permit bays occupied in the surveyed area if one or more additional vehicle were to be added.
4. That the committee agree that an area of adjacent streets should be excluded (exclusion zone) in each case and that where more than one school falls within a zone, these areas should apply to permit holders from all schools in the zone. This exclusion zone will be set by the Strategic Director for Environment following consultation with ward members.
5. That the committee agree that the maximum number of concurrent permits to be issued to staff at each School be limited to 25.
6. The committee note the above exclusion zone and cap on permits and delegate authority to the Strategic Director for Environment plus Ward Members to review and vary them in response to changes in circumstances.

1 WHY THIS REPORT IS NEEDED

- 1.1 In May 2017, following a pilot scheme and impact study, Environment Committee resolved to make the School Permit scheme permanent and allow applications to join the scheme from all schools meeting the criteria agreed.
- 1.2 The Committee agreed to the following criteria
 - Ofsted registered schools located within the CPZ be eligible to apply for a school permit
 - Schools must have an up-to-date school travel plan in place to be eligible.
 - The permit will be only be valid within the schools catchment area

- It will be the responsibility of the schools to manage the distribution of permits to their staff
- That permits would not be issued in a CPZ where demand for parking places exceeds 85% of capacity.
- That school would need an existing school travel plan.
- The cost of the annual permit is set at £190 per annum.
- The school decide on which staff are eligible for the limited number of permits
- That the school cannot park on the adjacent streets to the school
- That before school permits be issued the Strategic Director for Environment consult with relevant Ward Members, the School and report the findings back to the Committee in order for approval to be granted to award school permits.

1.3 Since the pilot at Childs Hill was made permanent applications from two further schools to join the scheme have been agreed by the Environment Committee. These are Rimon Jewish Primary School and Menorah Primary School.

1.4 Applications have now been received from the following schools to join the scheme

- Wessex Gardens Primary School
- St Catherine's RC Primary School
- Beis Soroh Schneirer
- All Saints CoE Primary School
- Pardes House Primary School

2 REASONS FOR RECOMMENDATION

2.1 The applicant schools are located at the following addresses, fall within the following controlled parking and permit zones and have current School Travel Plans at the following statuses.

School	Zone	School Travel Plan
Wessex Gardens Primary School <i>Wessex Gardens, London NW11 9RR</i>	BX	Silver
St Catherine's RC Primary School <i>38 Vale Drive, Barnet EN5 2ED</i>	C	Gold
Beis Soroh Schneirer <i>Arbiter House, Wilberforce Rd, London NW9 6AX</i>	WH1	Bronze
All Saints CoE Primary School <i>Cricklewood Lane, London NW2 2TH</i>	C1	Silver
Pardes House Primary School <i>28 Hendon Ln, London N3 1TR</i>	CE	Gold

- 2.2 Demand was surveyed on 7th and 9th November 2017 Zone BX as part of the assessment of Menorah Primary School's application, already approved, and as such we already hold parking demand information for this zone applicable to the Wessex Gardens Primary School application. Results of this survey are included in appendix A
- 2.3 Demand was surveyed on 14th and 16th November 2017 in Zone C in support of St Catherine's RC Primary School's application. Results of this survey are included in appendix B.
- 2.4 Demand will be surveyed within the other applicable zones.
- 2.5 Details of these surveys are included in Appendices C to E.
- 2.6 The highest overall demand will be established from these surveys.
- 2.7 The number of spaces available to permit holders will be established
- 2.8 The peak demand will be measured against the 85% criteria set by the 11 May committee. This will establish whether there is sufficient capacity to issues permits to each of the schools in question without exceeding that threshold.
- 2.9 Responsibility for the allocation of these permits will rest with each school, with evidence of permission from the school being required at the point of application.
- 2.10 The Strategic Director for Environment will propose an exclusion area within which the permits would not be valid for use. The purpose of this area is two-fold and was considered on this basis 1) to avoid adding undue pressure on the school's immediate neighbours and 2) to avoid affecting the drop-off and collection of those pupils who travel to schools by car. Permits would not be valid for use in permit bays falling within these areas.
- 2.11 The members for the wards in which the schools fall are as follows.

School	Ward	Members
Wessex Gardens Primary School	Childs Hill	Cllr Jack Cohen Cllr Shimon Ryde Cllr Peter Zinkin
St Catherines RC Primary School	Underhill	Cllr Jess Brayne Cllr Paul Edwards Cllr Tim Roberts
Beis Soroh Schneirer	West Hendon	Cllr Devra Kay Cllr Adam Langleben Cllr Agnes Slocombe
All Saints CoE Primary School	Childs Hill	Cllr Jack Cohen Cllr Shimon Ryde Cllr Peter Zinkin
Pardes House Primary School	Finchley Church End	Cllr Eva Greenspan Cllr Graham Old Cllr Daniel Thomas

- 2.12 While Wessex Gardens Primary School falls within the Childs Hill Ward, the zone in which permits would be valid falls almost entirely within the Golders Green Ward.

Wessex Gardens Primary	Golders Green	Cllr Dean Cohen
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School		Cllr Melvin Cohen Cllr Reuben Thompstone
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- 2.13 In line with the resolution of the May 2017 committee, on 21 December 2017 the Strategic Director for Environment, wrote to those members for the appropriate wards providing details of the applications from the schools in their wards and inviting submissions to this Committee.
- 2.14 The ward members have therefore been consulted in line with the requirements of the May 2017 resolution and committee approval is now required to the issue of permits
- 2.15 The results from the schools engagement with the pilot show strong support for the scheme and they state it has only had a positive impact on the school day and their ability to provide improved teaching environment for the children.
- 2.16 This will further support Barnet schools with their recruitment and retention of teachers and will help to recruit teaching staff.
- 2.17 The pilot showed there has been no adverse impact to residents' being able to park as near to their homes as possible.
- 2.18 Surveys of the local area in Zone BX and Zone C indicates that capacity exists to allow the issue of school permits without significant risk to the amenities of existing users. Scheduled surveys will be required to show the same for the schemes to proceed in zones WH1, C1 and CE.
- 2.19 It is therefore recommended that the environment committee agree that, subject to the capacity criteria set out, up to 25 permits be issued to staff at each of the specified schools for use in residents' bays in the appropriate zones with the exceptions of the areas described above or specified by the Strategic Director for Environment.

3 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Refusal of extension of scheme to some or all of the schools. This option is not recommended as the school's application is in accordance with the parameters of the scheme.

4 POST DECISION IMPLEMENTATION

- 4.1 The commissioned demand survey will need to be conducted and analysed
- 4.2 The results will need to be communicated to stakeholders
- 4.3 If and where capacity is identified, minor variations will be required to the parking website and related systems will need to be updated to allow school staff to apply. Customer Service Group parking staff will be advised of the extension of the scheme and the necessary actions will be taken.

5 IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 The Council will work with local, regional and national partners, will strive to ensure that Barnet is the place:

- Of opportunity, where people can further their quality of life
- Where people are helped to help themselves
- Where responsibility is shared, fairly
- Where services are delivered efficiently to get value for money for the taxpayer

The introduction of this scheme will greatly benefit school workers and those who study in Barnet whilst ensuring that resident parking is not unduly affected. The scheme will help to ensure that school staff can focus on delivering high quality education by removing the distractions that parking arrangements currently add to the working day. This will enhance their quality of life and allow them to dedicate their attention to helping their students to receive a high quality education and so widen their opportunities. The scheme will also feature strongly in the recruitment and retention strategy for schools to ensure that the best teachers are attracted to work in the Borough ultimately providing a better education and quality of life for pupils.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 The costs of enforcing the scheme will be charged to the council's Special Parking Account (SPA). Any income generated through permits and Penalty charge notices (PCNs) issued during enforcement, will also be allocated to the SPA. The scheme is not expected to require additional funding.

5.2.2 There are no procurement implications as a result of this report.

5.3 Social Value

5.3.1 The impact that the scheme will have on teaching and providing better education to children can only be positive.

5.4 Legal and Constitutional References

5.4.1 The Council as the Highway and Traffic Authority has the necessary legal powers to introduce or amend Traffic Management Orders through the Road Traffic Regulation Act 1984. The Strategic Director for Environment has the authority to pursue any necessary adjustments to the Traffic Management Order to enable the implementation of the decision of the committee.

5.4.2 The Traffic Management Act 2004 places obligation on authorities to ensure the expeditious movement of traffic on their road network. Authorities are required to make arrangements as they consider appropriate for planning and carrying out the action to be taken in performing the duty.

- 5.4.3 The Council's constitution gives responsibility for parking provision and enforcement to the Environment Committee.

5.5 Risk Management

- 5.5.1 The council has considered the potential impact to residents who currently park within the zone and the potential effect on road safety and the free flow of traffic of the potential on as well as any potential negative satisfaction or customer experience.
- 5.5.2 In particular the council has considered the need to manage the risk associated with conflicting priorities carefully. Our policy states that residents should be able to park as close to their homes as possible, this risk is mitigated by the use of an exclusion zone in the immediate vicinity of the school.

5.6 Equalities and Diversity

- 5.6.1 The 2010 Equality Act outlines the provisions of the Public Sector Equality duty which requires public authorities to have due regard to the need to
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
 - Foster good relations between persons who share a relevant protected characteristic and persons who do not share it
- 5.6.2 The relevant protected characteristics are age, race, disability, gender reassignment, pregnancy and maternity, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnership, but to a limited extent.
- 5.6.3 A full Equalities Impact Assessment will be carried out if the scheme is successful in proceeding.
- 5.6.4 The school will be reminded that they are expected to observe the Public Sector Equality Duty in deciding to whom permits should be given.

5.7 Consultation and Engagement

- 5.7.1 Statutory consultation has been carried through the experimental traffic management order and there has been no negative feedback received.
- 5.7.2 This recommendation has been referred to the ward councillors for the affected area in advance of this committee